মেঘনা লাইফ ইনস্যুরেন্স পিএলসি
MEGHNA LIFE INSURANCE PLC
11/B & 11/D, Toyenbee Circular Road, Motijheel Commercial Area, Dhaka-1000
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Notice of the 29th Annual General Meeting (AGM)

Notice is hereby given that the 29th Annual General Meeting (AGM) of Meghna Life Insurance PLC will be held virtually via digital platform on Thursday, 28th August 2025 at 11:00 a.m., through the following link: https://meghnalife.virtualagmbd.com/

The meeting will be held to transact the following business:

AGENDA

1. To receive, consider, and adopt the Audited Financial Statements of the Company for the year ended 31st December 2024, together with the Auditor's Report thereon.
2. To approve the dividend for the year ended 31st December 2024.
3. To elect/re-elect Directors.
4. To appoint the Statutory Auditor for the year 2025 and fix their remuneration.
5. To appoint the Compliance Auditor as per the Corporate Governance Code, 2018 of the Bangladesh Securities and Exchange Commission (BSEC) and the Corporate Governance Guideline, 2023 of the Insurance Development and Regulatory Authority (IDRA) for the year 2025 and fix their remuneration.
6. To approve the appointment of Independent Director/s.

By Order of the Board of Directors

Dated: Dhaka, 6th August 2025

(Enamul Haque Khan)
Company Secretary &
Assistant Managing Director

Notes:

1. Shareholders whose names appear in the Register of Members prepared by combining the paper-based share register and the CDBL's RT-14 report as of the Record Date: Tuesday, 22nd July 2025, shall be eligible to attend the Annual General Meeting (AGM) and receive the declared dividends.
2. Members may cast their votes through online real-time voting or e-voting, starting 24 hours before the AGM, which will remain open until the conclusion of the meeting.
3. The Annual Report, Notice, and Proxy Form are available on the company's website: www.meghnalife.com and at the Company's Share Department.
4. Shareholders may submit their questions/comments via email at sharedept.mlicl@gmail.com up to 24 hours prior to the AGM and during the meeting.
5. A shareholder entitled to attend and vote may appoint a proxy. The collected and completed Proxy Form must be emailed to mlicl.cosec@gmail.com at least 72 hours before the AGM.
6. Cash dividends will be disbursed via Bangladesh Electronic Fund Transfer Network (BEFTN).
7. Shareholders are requested to update their contact details, bank account information, e-TIN, and other relevant data through their respective Depository Participants (DP).
8. Brokerage/Securities houses are requested to submit a statement of margin loan holders holding shares as of the Record Date i.e. 22nd July 2025.